

Caffeinees Palace Sdn Bhd

No.16, Jalan Kampung Pandan,
55100 Kuala Lumpur. Malaysia.



Tel: +603 – 9284 6686

Fax: +603 – 9284 6686

E-Mail: caffeinees.event@gmail.com

CONFIRMATION OF EVENT

Company	
Name of Contact Person	
Telephone / Hand Phone	
Fax / Email	

Occasion	Brunch/ Lunch / High Tea/ Dinner Event	
Event Date & Time		
Thematic Decoration @ Extra Cost		
Capacity (<i>number of guest confirmed</i>)		
Menu Selected (<i>Buffet Type</i>)	Please check menu listed below	
ROM Event: Area Clear off & Set up charge	Front Pond Side Area – RM 450++ Back Garden Area - RM 900++	
Special Dish (<i>Non-Seafood / Vegetarian-Eggs/Garlic/Onion</i>)		Remarks
Corkage For :	750ml & below	1500ml & below
a) Liquor	RM100++ / btl	RM200++ / btl
b) Wine	RM50++ / btl	RM100++ / btl
c) Champagne	RM80++ / btl	RM160++ / btl
d) Beers	RM5++ / btl or can	RM10++ / btl
Connor's Stout Draught Beer (23 Liter)	RM 1000++ / barrel	
Carlsberg Draught Beer (30 Liter)	RM 1100++ / barrel	
Kronenbourg 1664 Blanc Draught Beer (23 Liter)	RM 1150++ / barrel	
Signature House Wine-750ml <small>Kindly note that in case of inventory issue on the current house wine chosen, the management will replace the client with another wine option of the similar value.</small>	RM 88++ / bottle [minimum 12 bottles] RM 68++ / bottle [12 bottles above]	

PA System + Stage + Projector	RM 800++ - optional
Car Parking Package Charges start after 7.00pm (normal rate RM5 /car)	Below 50 cars – RM 200++ 50 to 80 cars – RM 300++ 80 cars & above – RM 400++
Valet Parking Service	RM 2000++ / 5 hours – optional
Setting up time incurred for Launches, Conference & etc. (<i>If Applicable</i>)	RM 200++ / hr Deposit: RM500++
Usual event hours commences 2-3 hour. Additional hour is chargeable.	RM 2000++ / hr [front outdoor & indoor area] RM 2000++ / hr [back indoor area] RM9000++ / hr [mezzanine floor] RM2000++ / hr [mezzanine floor garden view area]

- For Buffet, kids below 3 years old is FOC.
- Kids from 3 years old to 7 years old are counted at the price ratio of 2 per 1 adult.

❖Recommended items.
NO PORK NO LARD.
All transaction in Ringgit Malaysia.
All items are subjected 10% service charges and 6% GST..
GST is applicable from 1st of April 2015.

~Baronet Gathering~

(Buffet Serving : 3pm-5pm)

RM55++/person

Appetizers

(choose any 2)

Fried Chicken Wings

Stir-fried sausage

Wedges with Home-made Caribbean Sauce

Nachos with Home-made Caribbean Sauce

Salad

Mixed Vegetables with 3 Dressings

(De Paris, Thousand Island sauce, Lemon mayonnaise)

Soup

(Choose either 1)

❖ Wild Mushroom Soup

French Onion Soup

Finger food

(Choose either 1)

Chili Sticks

Caribbean Chicken Cutlets

Tapas

(Cucumber/ toast base- Caribbean Chicken/ Chili Bilis/ Tuna/ Bacon Onion/ Egg)

Main course

Sandwich

(Choose either 1)

Caribbean Chicken Sandwich

Garlic Basil Chicken Sandwich

Chicken Mushroom Sandwich

Tuna Sandwich

Mayo Egg Sandwich

Cheese Sandwich

&

Pizza

(Choose either 1)

Anchovies Olio Pizza

Hawaiian Grilled Chicken Pizza

Vegetarian Pizza

Breakfast Pizza

Caribbean Pizza

Pepperoni Pizza *(Chicken/ Beef)*

❖Recommended items.

NO PORK NO LARD.

All transaction in Ringgit Malaysia.

All items are subjected 10% service charges and 6% GST..

GST is applicable from 1st of April 2015.

Dessert

Mixed Fruits
&
Premium Mixed Cakes

Drinks

(choose either 1)

Ice Lemon Tea
&
Fresh Brew Coffee
or
English Breakfast Tea

~Baron Feast~

(Brunch/Lunch Buffet Only: 10am-1pm & 12pm-3pm)

RM75++/person

Appetizers A

(Choose either 1)

Wedges with Home-made Caribbean Sauce

Tapas

(Cucumber/ toast base- Caribbean Chicken/ Chili Bilis/ Tuna/ Bacon Onion/ Egg)

Appetizers B

(Choose either 1)

Stir-Fried Sausage

Nachos with Home-made Caribbean Sauce

Appetizers C

(Choose either 1)

Chili Sticks

❖ Fried Chicken Wings

Salad

Mixed Vegetables with 3 Dressings

(De Paris, Thousand Island sauce, Lemon mayonnaise)

Soup

(Choose either 1)

❖ Wild Mushroom Soup

French Onion Soup

Main course

Western

(Choose either 1)

❖ Grilled Premium NZ Lamb with Mint Sauce

Grilled Rib-eye Cutlets

❖ Grilled Caribbean Chicken Cutlets

White Mushroom Dory

Asian

(Choose any 1)

❖ Caribbean Baked Rice

❖ Oriental Fried Rice

“Kampung” Fried Rice

Sambal Fried Rice

Thai fried Rice

❖Recommended items.

NO PORK NO LARD.

All transaction in Ringgit Malaysia.

All items are subjected 10% service charges and 6% GST..

GST is applicable from 1st of April 2015.

Sandwich

(Choose either 1)

Caribbean Chicken Sandwich
Garlic Basil Chicken Sandwich
Chicken Mushroom Sandwich
Tuna Sandwich
Mayo Egg Sandwich
Cheese Sandwich

Pizza

(Choose either 1)

Anchovies Olio Pizza
Hawaiian Grilled Chicken Pizza
Vegetarian Pizza
Breakfast Pizza
Caribbean Pizza
Pepperoni Pizza *(Chicken/Beef)*
Smoked Salmon Pizza

Pasta

(Choose either 1)

Caribbean Fettuccine Chicken
Spaghetti Bolognese *(Chicken/Beef)*
Cheesy Macaroni
Seafood Olio
Port Steven Seafood Spaghetti
Scallop Aglio Olio

Dessert

Mixed fruits
&
Premium Mixed cakes
(4-6 varieties)

Drinks

(choose any 2)

Ice Lemon Tea
or
Fresh Brew Coffee
or
English Breakfast Tea

~Earl and Countess~

(Dinner Buffet 6pm-9pm)

RM 98++/person

Appetizers *(Choose any 2)*

Nachos with Caribbean Dip

Tapas

(Cucumber/ toast base- Caribbean Chicken/ Chili Bilis/ Tuna/ Bacon Onion/ Egg)

Stir-Fried Sausage

Wedges with Homemade Caribbean Sauce

Fried Chicken Wings

Salad

Mixed Vegetables with 3 Dressings

(De Paris, Thousand Island sauce, Lemon mayonnaise)

Vegetables

(Choose either 1)

Mozzarella Cheese Baked Sautéed Mix Vegetable

Oriental Stir Fried Mix Vegetable with Mushroom

Soup

(Choose either 1)

❖ Port Steven Mushroom Soup

French Onion Soup

Seafood Tom Yum Soup

Pumpkin Soup

Main course

Western *(Choose any 2)*

❖ Grilled premium NZ Lamb Mint Sauce

Grilled Rib-Eye Cutlets

Grilled Caribbean Chicken Cutlets

Grilled Garlic Prawns

❖ Royal Hanabi Grilled Salmon

Asian *(Choose either 1)*

❖ Caribbean Baked Rice

❖ Oriental Fried Rice

“Kampung” Fried Rice

Sambal Fried Rice

Thai Fried Rice

❖Recommended items.

NO PORK NO LARD.

All transaction in Ringgit Malaysia.

All items are subjected 10% service charges and 6% GST..

GST is applicable from 1st of April 2015.

Sandwich & Pizza *(choose either 1)*

- ❖ Caribbean Chicken Sandwich
- Garlic Basil Chicken Sandwich
- Chicken Mushroom Sandwich
- ❖ Tuna Sandwich
- Mayo Egg Sandwich
- Cheese Sandwich

-

- ❖ Hawaiian Grilled Chicken Pizza
- Vegetarian Pizza
- ❖ Caribbean Pizza
- Pepperoni Pizza *(Chicken/ Beef)*

Pasta *(choose either 1)*

- Caribbean Fettuccine Chicken
- ❖ Spaghetti Bolognese *(Chicken/Beef)*
- Cheesy Macaroni
- Seafood Olio
- Port Steven Seafood Spaghetti
- ❖ Scallop Aglio Olio

Dessert

- Mixed fruits
- &
- Premium Mixed cakes
- (4-6 varieties)*

Drinks

(choose any 2)

- Ice Lemon Tea
- or
- Fresh Brew Coffee
- or
- English Breakfast Tea

~Marquess' Banquet~

(Dinner Buffet : 6pm-9pm / 7pm-10pm)

RM118++/person

Appetizers A *(Choose either 1)*

Wedges with Home-made Caribbean Sauce

Nachos with Home-made Caribbean Sauce

Appetizers B *(Choose either 1)*

Stir-Fried Sausage

Tapas

(Cucumber/ toast base- Caribbean Chicken/ Chili Bilis/ Tuna/ Bacon Onion/ Egg)

Appetizers C *(Choose either 1)*

Fried Squid Head

❖ Fried Chicken Wings

Salad

(Choose either 1)

Mixed Vegetables with 3 Dressings

(De Paris, Thousand Island sauce, Lemon mayonnaise)

or

Chicken Goma Salad

Vegetables

(Choose either 1)

Mozzarella Cheese Baked Sautéed Mix Vegetable

or

Oriental Stir Fried Mix Vegetable with Mushroom

Soup

(Choose either 1)

French Onion Soup

❖ Grand Seafood Chowder soup

(cook with prawn, mussel, crabmeat, and salmon)

❖ Port Steven Mushroom Soup

❖ Seafood Tom Yum Soup

❖Recommended items.

NO PORK NO LARD.

All transaction in Ringgit Malaysia.

All items are subjected 10% service charges and 6% GST..

GST is applicable from 1st of April 2015.

Main course

Western *(choose any 3)*

Rosemary Grilled Premium NZ Lamb with Berries Mint Sauce

❖ Caffeinees's Recipe Braised Lamb Shank

Grilled Rib-eye Cutlets

Grilled Caribbean Chicken

Black Pepper Mushroom Chicken

-

❖ Royal Hanabi Ebiko Grilled King Prawns

Crispy Grilled Salmon with Citrus Mint Sauce

❖ Royal Hanabi Grilled Salmon

Asian *(choose either 1)*

❖ Caribbean Baked Rice

❖ Oriental Fried Rice

"Kampung" Fried Rice

Sambal Fried Rice

Thai Fried Rice

Sandwich *(choose either 1)*

Caribbean Chicken Sandwich

Garlic Basil Chicken Sandwich

Chicken Mushroom Sandwich

Tuna Sandwich

Mayo Egg Sandwich

Cheese Sandwich

-

Pizza *(choose either 1)*

Anchovies Olio Pizza

Hawaiian Grilled Chicken Pizza

Vegetarian Pizza

Breakfast Pizza

Caribbean Pizza

Pepperoni Pizza(*Chicken/ Beef*)

Smoked Salmon Pizza

Pasta *(choose either 1)*

Caribbean Fettuccine Chicken

Spaghetti Bolognese

Cheesy Macaroni

Seafood Olio

Port Steven Seafood Spaghetti

Scallop Aglio Olio

❖Recommended items.

NO PORK NO LARD.

All transaction in Ringgit Malaysia.

All items are subjected 10% service charges and 6% GST..

GST is applicable from 1st of April 2015.

Dessert

Mixed fruits

&

- ❖ Premium Mixed cakes
(4-6 varieties)

Caffeinees Home-made Tiramisu with Alcohol

Dark Chocolate Brownie

Flourless Chocolate Cake

Baked Light Cheese Cake

(choose either 1)

Drinks

(choose any 2)

Ice Lemon Tea

or

Fresh Brew Coffee

or

English Breakfast Tea

❖Recommended items.

NO PORK NO LARD.

All transaction in Ringgit Malaysia.

All items are subjected 10% service charges and 6% GST..

GST is applicable from 1st of April 2015.

~Dine of Dukes~

(Dinner Buffet : 6pm-9pm / 7pm-10pm)

RM 148++/person

Appetizers A *(choose any 2)*

Wedges with Home-made Caribbean Sauce

Nachos with Home-made Caribbean Sauce

Stir-Fried Sausage

Tapas

(Cucumber/ toast base- Caribbean Chicken/ Chili Bilis/ Tuna/ Bacon Onion/ Egg)

❖ Chili Sticks

Fried Chicken Wings

Fried Squid Head

Salad

(choose either 1)

Mixed Vegetables with 3 Dressings

(De Paris, Thousand Island sauce, Lemon mayonnaise)

or

Chicken Goma Salad

Vegetables *(Choose either 1)*

Mozzarella Cheese Baked Sautéed Mix Vegetable

Oriental Stir Fried Mix Vegetable with Mushroom

(Five star sautéed mushroom with truffle oil)

Soup *(Choose either 1)*

❖ Port Steven Mushroom Soup

French Onion Soup

Grand Seafood Chowder Soup

(cook with prawn, mussel, crabmeat, and salmon)

Seafood Tom Yum Soup

Main course

Western *(Choose any 4)*

❖ Rosemary Grilled Premium NZ Lamb with Berries Mint Sauce

❖ Caffeinees's Recipe Braised Lamb Shank

Grilled Rib-eye Cutlets

❖ Royal Grilled First Grade Grain Feed Australian Whole Tenderloin with Teriyaki and Brown sauce

Grilled Caribbean Chicken

Black Pepper Mushroom Chicken

-

❖ Royal Hanabi Ebiko Grilled King Prawns

❖ Crispy Grilled Salmon with Citrus Mint Sauce

Royal Hanabi Grilled Salmon

Oyster

(Hokkaido Style Grilled with Leek/ Oriental Spicy Grilled/ Mozzarella baked)

❖ Recommended items.

NO PORK NO LARD.

All transaction in Ringgit Malaysia.

All items are subjected 10% service charges and 6% GST..

GST is applicable from 1st of April 2015.

Asian *(choose either 1)*

- ❖ Caribbean Baked Rice
- ❖ Oriental Fried Rice
- “Kampung” Fried Rice
- Sambal Fried Rice
- Thai Fried Rice

Sandwich *(choose either 1)*

- ❖ Caribbean Chicken Sandwich
- Garlic Basil Chicken Sandwich
- Chicken Mushroom Sandwich
- ❖ Tuna Sandwich
- Mayo Egg Sandwich
- Cheese Sandwich

Pizza *(choose either 1)*

- Anchovies Olio Pizza
- ❖ Hawaiian Grilled Chicken Pizza
- Vegetarian Pizza
- Breakfast Pizza
- ❖ Caribbean Pizza
- Pepperoni Pizza *(Chicken/ Beef)*
- Smoked Salmon Pizza

Pasta *(choose either 1)*

- Caribbean Fettuccine Chicken
- Spaghetti Bolognese
- Cheesy Macaroni
- Seafood Olio
- Port Steven Seafood Spaghetti
- Scallop Aglio Olio

Dessert

- Mixed fruits
- &
- Caffeinees Home-made Tiramisu with Alcohol
- ❖ Premium Mixed Cakes *(4-6 varieties)*
- Dark Chocolate Brownie
- Flourless Chocolate Cake
- Baked Light Cheese Cake
- (choose either 1)*

Drinks *(choose any 3)*

- Ice Lemon Tea
- Premium Orange Juice
- Soft Drinks *(Coke/ Sprite)*
- Fresh Brew Coffee
- English Breakfast Tea

Please contact us for any additional request
caffeinees.event@gmail.com
Tel : 603-9284 6686
Thank you!

Terms & Conditions:

- Changes of confirmed menu & number of guest will only be valid if notified 3 working days prior to function date.
- Full payment is chargeable on any cancellation of confirmed function.
- 50% of advance deposit upon confirmation, to secure the date & arrangement.

Payment methods:

- Credit Card (Visa or Master)
- Please kindly issue cheque to related acc: *Public Bank – PBB (Cheras Maluri Branch)*

CAFFEINEES PALACE SDN BHD
Account Number : 3167 8989 19

- Cash
- Event operation hours commence 2-3 hour only, depending on package selected. Additional hour is chargeable.
- Full payment has to be settling on date of event.
- Caffeinees Palace Sdn. Bhd. Hereby, absolve themselves of any liability in case of misdemeanor or misadventure that may occur in their premises, and reserved the right to bill for damages to property and table decorations in the event of such misdemeanor or misadventure.

■ **Music Copyright License**

A Music Copyright License is required for event held in The Garden Ballroom or Sky view rooms of Caffeinees should there be any performance of music either of piped-in music, mobile machine, DJ or live performance artists. The client shall bear the Music Copyright License fees and the Café shall not be held liable or responsible for any civil or criminal action taken by Music Authors' Copyright Protection (MACP) Berhad against the Client should they fail to obtain the appropriate permit/license prior to the event.

MACP can be contacted at +603 79845089 or you can visit the website at www.macp.com.my to apply online.

■ **Guaranteed Meal Consumption**

There will be no charge for function space if 95% of your guest attendance will materialize as outlines in the contract. Should the actual pick-up drop below 95%, 14 Days prior event date, there will be a graduated charge for use of our function space.*Should the expected number of guest fall below the minimum required, the Café reserves the right to move the event to a different area. Kindly note all charges pertaining to set-up arrangement of the event must be done 72 hour (3 Days) prior actual date of the event.

Charges are based on the “guaranteed” number or the “actual attendance”, whichever is higher.

- For smooth function coordination all details pertaining to the event is required 14 working days prior to the event.
- Should there be a change of food and beverage requirement, the Café reserves the right to review the venue hire charges.

■ **Damages / Loss**

The organizer assumes entire responsibility and liability for losses, damages, claims, demand and expenses arising out of any bodily injury to personnel of the Café or any damages to the Café property sustained in connection to the Event as state in this contract (including those afflicted by any persons in attendance at the Event or any contractors engaged by the Organizer for the Event)

The Organizer shall indemnify, defend and hold harmless the Café, its owners, affiliate identities, agents, servants and employees for any such losses, damages, claims, demand and expenses.

Please note that the Café will not be responsible for any damages/loss of belongings before, during 7 after the event.

The Organizer is kindly requested to adhere to the operating guidelines for function rooms as attached to this contract in “Appendix A”.

■ **Café Food Policy**

The Café’s food hygiene and safety policy strictly prohibits all types of food and beverage sourced by the Client to be brought into the Café premise for consumption. In the event this has taken place without the Café’s knowledge, the Café does not take responsibility for any deterioration or contamination of the food and/ or beverage served during the event as cross-contamination may occur.

APPENDIX A

OPERATING GUIDELINES FOR FUNCTION ROOMS

THE ORGANISER IS KINDLY REQUESTED TO ADHERE TO THE FOLLOWING REGULATIONS:

- The following are NOT permitted:
- Nailing on walls or any other areas within the confines of the Café.
- Sticking of materials with tapes.
- Removing of any existing property belonging to the Café.
- Illegal or obscene materials to be displayed.
- Locking of fire exist doors.
- Blocking of the fire exist doors and escape routes.
- Solicitation of products other than required for the function and sales items without prior approval from the Sales & Marketing Office.
- Moving of heavy equipment in the function rooms without proper protection to property e.g. carpet, walls or doors.
- Consumption of food and beverage which are not from the Café.
- Tampering or removal of Café's electrical and power installation.
- Pets in any areas of the Café.
- The use of flammable and explosive materials for visual display.
- The Organizer is responsible for directing their contractors to observe the same guidelines.
- The Organizer is responsible for any damages incurred by them or their contractor to any interiors/property of the Café.
- The Café reserve the right to ask for a damage deposit and the Organizer will make good the damage if caused.
- The Organizer is responsible to discard leftover props or material at the end of the function. Failing which, he Café reserve the right to discard and the Organizer shall have no claim whatsoever against the Café.
- The Organizer is responsible for the security of their valuables at all times.

Deposit of RM500+ will be collect before the event, and shall be refund to customer with no damage cause.

Caffeinees Palace Sdn Bhd Name : Date : IC No. :	Signature of PIC :
-----------------------------------------------------------	--------------------

For Client Name : Date : IC No. :	Signature of PIC :
--------------------------------------------	--------------------